

BB. Live Animals

Live animals are permitted for use at a special event if:

- They are noted and identified in the Special Event Permit.
- Their use is explained in the Special Event Permit.
- A plan for clean-up of feces or debris is detailed in the Special Event Permit. (Salina Code Sec. 7-56).

If the timing of your event is such that you are unable to complete clean-up on the same day, exceptions may be made by the City of Salina as long as those details are provided in the Special Events Permit Application.

You are required to provide all details pertaining to site clean-up as part of the Special Events Permit Application. Section H of the Special Event Resource Guide provides more details on general clean-up.

Keep in mind that if you choose to handle the clean-up on your own or use volunteers, you will be held responsible for the cleanliness of the site post-event. Trash bags and/or boxes containing waste may not be left next to any City or public waste receptacles. All waste products must be taken with you and disposed of properly offsite.

Salina Code Section 7-56. – Removal of animal feces required.

“The owner of any animal, when such animal is off the owner's property, shall be responsible for the removal of any feces deposited by such animal on public walks, streets, recreation areas, or private property and it shall be a violation of this section for such owner to fail to remove or provide for the removal of such feces before taking such animal from the immediate area where such defecation occurred.”

Horse & Carriage Specific Rules:

Alongside Sec. 7-56, Sec. 7-56.1 instructs on requirements for clean-up regarding the use of horse and carriage in special events.

Salina Code Section 7-56.1. – Capture of feces in the operation of a horse-drawn vehicle on public right-of-way.

“In addition to the requirements of section 7-56, the owner or operator of a horse-drawn vehicle shall be required to equip any horse or mule used to power, in whole or in part, a horse-drawn vehicle with an effective feces-capturing, diapering apparatus while operating the horse-drawn vehicle on any public right-of-way. The owner or operator of the horse-drawn vehicle shall be required to frequently remove the captured feces from the diapering apparatus, treat it with odor reducing chemicals, seal it in an airtight bag, and discard the sealed bag only in either (a) a solid waste container owned by the owner or operator, or (b) a privately-owned solid waste container, with the express written permission of the private owner. For purposes of this section, horse-drawn vehicle means a wagon, coach, carriage, or other vehicle that is powered in whole or in part by one or more horses or mules and is used to carry passengers for hire.”

NOTE: Failure to properly clean your event site will result in additional fees, charges, or a forfeit of deposit to cover City expenses related to staffing, cleaning, and/or damage repair.

Other Animals:

If the special event involves public indoor spaces, please note this section of Salina code prohibiting animals' entrance (with exemptions).

Salina Code Section 7-55. – Animals in public buildings prohibited; exemptions.

“No animal shall be allowed to enter any theatre, store, or other public building in the city, whether accompanied by its owner or person in charge or otherwise, except with the approval of the building's owner or manager. Dogs trained to assist the blind or deaf are exempt from this provision.”

The other listed types/groups of animals on the Special Event Permit are:

- Dogs
- Trained Birds
- Horses
- Exotic Animals
- Petting Zoo
- Livestock
- Animal Rides for Hire (NOT horse and carriage)
- Other

All of the above require a description, a plan for clean-up, disclosure of whether they are part of a parade, and a number of attendance.

Please contact the Department of Community & Development Services at (785) 309-5715 if you have any questions regarding having live animals at your special event, clean-up requirements, or other associated questions.

Horse and Carriage Rides For Hire in the ACE District (Not a Special Event Permit):

Horse-drawn vehicles (or carriages) are permitted in Salina's Downtown Art and Entertainment District to provide entertainment and transportation options without a Special Event Permit. Horse-drawn vehicles can be operated on public streets and in public parking lots and must comply with the city's ordinance for operating a horse-drawn within the District. Operators are required to obtain a permit to operate in order to ensure the city's requirements are met.

The handout with that information can be found [here](#).

A horse-drawn vehicle permit can be applied for [here](#).