

## V. Security Plan

### **Salina Police Department:**

**All Special Event Permit Applications will be reviewed by the Salina Police Department Traffic Sergeant.** We may require you to have a Salina Police Department (SPD) presence at your event. SPD determines this based on event attendance, street closures, and/or alcohol consumption. SPD personnel maintains the peace and tranquility of the community. They enforce all laws and local ordinances. However, they don't enforce your event's rules, policies, or procedures. Sole control of all SPD personnel, equipment, and facilities will remain with SPD. This covers the most common aspects of many special events.

Even if SPD does not require their presence, you may otherwise request SPD at your event, but that doesn't guarantee a police presence. Contact SPD at least thirty (30) days before your event date to determine if your police presence request can be accommodated.

There are permit fees associated with SPD presence at your event. We calculate this cost at overtime hourly rates with a two-hour minimum. See Section N of the Guidelines for information regarding overtime rates.

### **Private Security:**

Private security for your event is optional, but we recommend that you have it in most cases. If you decide to have private security, you're responsible for hiring and providing it for your event. Private security includes safekeeping event supplies and watching the area overnight and on the day of the event. The Salina Police Department does not provide overnight security at any of our sites. Additionally, SPD is not responsible for any missing items or damages to items left at the site. If you elect to have private security at your event, please provide all details and information in your event description.

*Please contact the Patrol Captain with the Salina Police Department at (785) 826-7210 for more information.*