

7. Apply Here

Ready to start the Special Event Permit Application? You will be able to save progress on your application if you cannot finish the process at once.

Click here (<https://salina.govbuilt.com/>) to access the application portal.

You (the applicant) or your event's coordinator will receive confirmation of application completeness within one (1) business day of application submission. You will subsequently be issued a decision or letter of correction within the outlined timeline (Section 2), at which point you will be notified of approval or any issues related to City resource availability or conflicts with other events. Upon receiving an application and verifying its completion, the City of Salina reserves the right to require an application technical meeting with the event applicant(s) and/or organizer(s) for any and all **Advanced** Special Event Permits.

The City of Salina looks forward to assisting you in creating a successful and memorable special event!